

## **Notification to returning non-finalized MMBP Application Portfolio account holders**

The MMBP Application Portfolio has now been adjusted for the current application cycle (2010 Intake B).

You must go through each Step of your Application Portfolio to ensure the accuracy and completeness of all information that is currently saved. Below are the key areas that have been affected during the recent closure.

### **End dates:**

Be sure to check that all end dates are accurate, specifically for those questions where your situation was still ongoing when you last responded. If you ticked the “current” box for question 506 or 608, your response has been deleted and you must respond again.

### **Step 6:**

As part of the adjustments for the new calendar year, your responses for 2005 have been added to your “2004 and earlier” responses, as this field now shows your clinical numbers for “2005 and earlier”. You must verify all of the saved numbers, and enter your responses for 2010.

Also, for the B intake cycle, you must indicate your clinical experience obtained between July and December 2005 for questions 636, 638 and 640. This is to be answered independently from what you report in the “2005 and earlier” field; the numbers for the six-month period are to be included in both fields.

You must also report your clinical experience for any other six-month periods that are asked for in your Application Portfolio – these will depend on the province in which you intend to practice midwifery. If you are applying to the Accelerated Option, you must also respond to question 662 for the period of July to December 2005.

**REMINDER: Do NOT subtract your six-month numbers from what you report for the full year.**

Also note that if you do not finalize your Application Portfolio in time for the 2010 Intake B, your responses regarding the six-month periods will be deleted because they are not needed for the next application cycle (Intake A in 2011).

### **Step 8:**

After verifying the accuracy of all data saved in Step 8, **you must click “Save this Section”**, which will bring up the new feedback regarding the currency of your English language test or of your exemption from English language testing.